



## WORKFORCE DEVELOPMENT BOARD

Supporting the Development and Retention of a World Class Workforce

Jeffrey S. Swartz, Executive Director

Carl A. Donato Jr., Chair

### ABILITIES COMMITTEE MEETING MINUTES, THURSDAY, SEPTEMBER 11, 2025 VIA ZOOM

#### ATTENDANCE

Name	Organization	Trustee Member	9-Jan	13-Feb	13-Mar	10-Apr	8-May	12-Jun-25	10-Jul-25	14-Aug-25	11-Sep-25
Donato, Carl, Chair	An Affair To Remember	✓	X	X	X	X	X	X	X	X	X
Askie-Rosario, Andrea	CC Commission for the Blind		X		X	X	X	X		X	
Banner, Salema	Center for Independent Living, So Jersey									X	X
Cirii, Frank	Camden County One-Stop	✓	X	X		X	X				X
Floyd, Kwame	Teacher Apprenticeship Network		X								
Forman, Lois	Jewish Family & Children's Service		X	X		X	X	X	X		X
Fugee, Antoinette	Cooper University Healthcare				X		X				
Lynn, Meghan	ARC of Camden County		X	X	X	X	X	X			X
McClintock, Monica	Rowan University		X		X	X	X		X		X
Perez, Irene	NJDVRS		X	X	X	X		X	X	X	
Quiqley, Kimberly	St. John of God Community Services		X	X	X	X		X	X	X	X
Rohlfing, Theresa	Center for Independent Living, So Jersey										X
Rosado, Joeliza	Truist Bank								X		
Santana, Theresa	Popcorn for the People										X
Storm, Jeanne, Vice Chair	American Water	✓								X	
Weinberg, Oriel	Jewish Family & Children's Service			X	X	X	X				
Marilyn Kalitan	Pathways to Literacy Chair	✓	X						X	X	
McClelland, Stacy	Enterprise							X			
Waxman, Nicole	Enterprise							X			
Hardison, Richelle	WDB Staff									X	X
Rohan, Michelle	WDB Staff		X	X	X	X	X	X		X	X
Swartz, Jeffrey S.	WDB Staff		X	X		X		X	X	X	X
Vaughn, Debra	WDB Staff		X	X		X	X		X	X	X

#### WELCOME

Carl Donato, Abilities Chair, greeted the attendees and called the meeting to order at 8:36AM. Carl asked for a motion to approve the minutes of the August 14, 2025 meeting. The motion was made by Frank Cirii and seconded by Jeff Swartz. With a majority vote to the affirmative, the motion carried, and the minutes were approved.

#### SUMMARY

##### New Team Member Introduction

The meeting introduced Theresa Santana, a new committee member with extensive experience in employment services and discussed the upcoming collaboration event. The committee welcomed Theresa Rohlfing, the new director of the Center for Independent Living of South Jersey and acknowledged Michelle's upcoming departure from the WDB. The meeting also touched on the updated list of attendees for the upcoming event.

##### Empowerment Expo Planning

The meeting focused on planning an upcoming community event, the Empowerment Expo, scheduled for October 8th from 3-6 PM. The event will celebrate Disability Awareness Month and Fire Prevention Week, featuring over 38 confirmed vendors and organizations providing resources, including legal services, job assistance, health screenings, and resume help. The committee discussed logistics like refreshments from Goodfellas Deli, fire department participation with fire trucks, and the need for a successful video or slide presentation showcasing individuals with limited abilities who have achieved success through the committee's work.

##### Clementon Fire Hall Community Event

Participants discussed parking arrangements, with confirmation that the library lot and Fire Hall lot would be available, though fire trucks might remain in the garage. The event is being promoted through various channels including social media, local libraries, and child study teams, with Jeffrey



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confirming that flyers have been distributed widely across the county. The committee agreed to meet at noon for setup, with Luke from Holy Grounds confirmed to arrive at 1 PM to brew coffee.

#### **Community Events and Initiatives Planning**

The committee discussed upcoming events and initiatives. Carl and Jeffrey planned to distribute flyers at Wawa stores and local schools, with Salema offering to personally deliver flyers to Wawa employees. Meghan shared updates on her organization's new employment network and upcoming conference in Vegas, while also mentioning a new food truck available for events. Frank reported on their job fair at Cherry Hill Mall and upcoming town hall meetings, as well as ongoing audits. Theresa highlighted their social security deposit program and upcoming toiletry drive. The committee also discussed potential collaboration at various events, with Monica inviting them to her HR association's meeting at Dave and Buster's and Teresa expressing interest in participating in future job fairs.

#### **Book Distribution for Camden County Kids**

The Literacy Committee, led by Michelle, has partnered with BookSmiles to distribute 10 boxes of books across Camden County's tables for a giveaway event tomorrow. Jeffrey emphasized the importance of reading to children, noting that reading just 15 minutes daily can significantly boost a child's knowledge and skills. He also encouraged partner agencies to set up free book programs for their clients, with BookSmiles offering to deliver books at no cost. Monica highlighted the ease of donating books to BookSmiles through their drop-off points, and Jeffrey expressed the ambitious goal of providing a book to every Camden County child, aiming to improve literacy rates locally.

#### **Workforce Board Updates and Events**

The Camden County Workforce Board discussed several updates and upcoming events. Richelle reported on the expansion of ITAs, increased demand for AI learning tools, and the success of the summer youth program. Jeffrey provided details on upcoming job fairs and events, including the annual Resource Fair and the GSETA Conference in Atlantic City. The committee also discussed the upcoming quarterly meeting on September 17th and the finalization of the annual report.

#### **NEXT STEPS**

- Committee members: Prepare for the upcoming collaboration event in October.
- All committee members: Share the Empowerment Expo flyer with their communities, on social media pages, and LinkedIn.
- Deb: Share the updated list of attendees for the collaboration event.
- Carl: Set up background music for the Empowerment Expo event.

#### **ADJOURNMENT**

Carl asked for a motion to adjourn. The motion was made by Frank Cirii and seconded by Monica McClintock. The motion was carried with a majority vote to the affirmative and the meeting was adjourned at 9:39AM.

Respectfully submitted by Michelle Rohan, Committee Coordinator