

**WORKFORCE DEVELOPMENT BOARD***Supporting the Development and Retention of a World Class Workforce**Jeffrey S. Swartz, Executive Director**Carl A. Donato Jr., Chair***ABILITIES COMMITTEE MEETING MINUTES, THURSDAY, JULY 10, 2025 VIA ZOOM**

Name	Organization	Trustee Member	9-Jan	13-Feb	13-Mar	10-Apr	8-May	12-Jun-25	10-Jul-25
Donato, Carl, Chair	An Affair To Remember	✓	X	X	X	X	X	X	X
Askie-Rosario, Andrea	CC Commission for the Blind		X		X	X	X	X	
Bowan, Jennifer	The Arc of Camden County								
Cirilli, Frank	Camden County One-Stop	✓	X	X		X	X		
Coleman, Ardella	Cooper University Healthcare								
Deitz, Jeffery	Division of Vocational Rehabilitation Services	✓							
Floyd, Kwame			X						
Forman, Lois	Jewish Family & Children's Service		X	X		X	X	X	X
Fugee, Antoinette	Cooper University Healthcare				X		X		
Lynn, Meghan	ARC of Camden County		X	X	X	X	X	X	
McClintock, Monica	Rowan University		X		X	X	X		X
Page-Soncrant, Jeanne	NJDOL - Business Rep.		X	X	X	X			
Perez, Irene	NJDVRS		X	X	X	X		X	X
Quiqley, Kimberly	St. John of God Community Services		X	X	X	X		X	X
Rosado, Joeliza	Truist Bank								X
Storm, Jeanne, Vice Chair	American Water	✓							X
Weinberg, Oriel	Jewish Family & Children's Service			X	X	X	X		
Marlyn Kalitan	Pathways to Literacy Chair	✓	X						X
McClelland, Stacy	Enterprise								X
Waxman, Nicole	Enterprise								X
Rohan, Michelle	WDB Staff		X	X	X	X	X	X	
Swartz, Jeffrey S.	WDB Staff		X	X		X		X	X
Vaughn, Debra	WDB Staff			X	X	X	X		X

WELCOME

Jeanne Storm, Abilities Co-Chair, greeted the attendees and called the meeting to order at 8:36AM.

APPROVAL OF MINUTES FROM THE PREVIOUS MEETING

Jeanne asked for a motion to approve the minutes of the June 12, 2025 meeting. The motion was made by Lois Forman and seconded by Jeff Swartz. With a majority vote to the affirmative, the motion carried, and the minutes were approved

Summary**Disability Employment Awareness Month Community Resource Fair****Event Overview**

The committee discussed planning a community resource fair in recognition of **National Disability Employment Awareness Month**. The event will take place on **Wednesday, October 8th, from 3–6 PM**. It will be targeted at both youth and adults and will highlight programs and opportunities that support employment for individuals with disabilities.



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Venue Options

Two venue options were discussed:

- **Camden County College – Blackwood Campus:** Suggested by Irene due to its status as a DVR vendor and suitable accommodations.
- **Clementon Fire Hall:** Discussed as an alternative, with Jeffrey confirming it would not require his insurance and would be independently sponsored by the Workforce Board. He will verify its availability.

Event Components

- **Awards:** Recognitions will be presented to employers, clients, and vendors for their contributions to disability employment.
- **Resource Fair:** Marketed as a community resource fair (not a job fair), the event will feature a variety of services and programs.
- **Visual Displays:** A slideshow of workplace success stories for individuals with disabilities is planned. Carl will coordinate with Megan for content.
- **Speakers:** Potential speakers include Jeffrey and others, to be confirmed.
- **Entertainment & Refreshments:** Music, snacks (pretzels, fruit, healthy bars), and possibly a photo booth. Messy food like pizza will be avoided.
- **Exhibitors:** Organizations invited include Cooper, Department of Labor, Arc, Project Search, and Holy Grounds' Soups and Sweets program. Kimberly proposed showcasing employment-focused programs.

Marketing & Logistics

- **Promotion:** A flyer will be created; registration is not required for attendees.
- **Tables:** About 30 tables will be used, with a designated stage area for presentations and music.
- **Exhibitor Needs:** Employers will be informed of any table or display requirements.
- **Accessibility & Support:** An American Water truck with mascot “Drip” may attend (Jeanne to coordinate). A mental health provider will also be invited (Lois's suggestion).
- **Sponsorship & Funding:** Outreach to potential sponsors like Atlantic City Electric and local businesses will help cover event costs such as snacks and water.

Upcoming Programs and Events Update

The committee discussed upcoming events and programs. Monica shared information about a new workforce development program at Bank of South Jersey, which will start in



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early 2026. She also promoted an HR Strategies event for non-profit organizations on July 23rd.

Next steps

- Jeffrey to call Chris McKelvey to confirm and lock down October 8th from 3-6 PM at the Clementon Fire Hall for the event.
- Carl to send out an updated Collaborative Event Plan with assigned responsibilities by Monday.
- Michelle/Deb to create a flyer for the event.
- Jeffrey to reach out to Atlantic City Electric for potential sponsorship.
- Jeffrey to arrange for One Stop representatives and DOL partners to attend the event.
- Kimberly to contact Chris Tucker about Access Link representation at the event.
- Kimberly to follow up with the Holy Grounds team about attending the event.
- Lois to follow up with Oriel about the Soups and Sweets program attending the event.
- Lois to reach out to a mental health provider about having a table at the event.
- Carl to prepare a presentation about National Disability Employment Awareness Month based on information provided by Irene.
- Marlyn/Lois to collect success story photos for a looping slideshow at the event.
- Jeanne to email marketing about the possibility of having the American Water truck at the event.
- Deb to determine the room layout and number of tables needed for the event.
- All committee members to promote the event through their networks once the flyer is available.

ADJOURNMENT

Carl asked for a motion to adjourn. The motion was made by Lois Forman and seconded by Monica McClintock. The motion carried with a majority vote to the affirmative and the meeting was adjourned at 9:30AM.

Respectfully submitted by Michelle Rohan, Committee Coordinator