



## WORKFORCE DEVELOPMENT BOARD

*Supporting the Development and Retention of a World Class Workforce*

*Jeffrey S. Swartz, Executive Director*

*Carl A. Donato Jr., Chair*

### ABILITIES COMMITTEE MEETING MINUTES, THURSDAY, JULY 10, 2025 VIA ZOOM

Name	Organization	Trustee Member	9-Jan	13-Feb	13-Mar	10-Apr	8-May	12-Jun-25	10-Jul-25
Donato, Carl, Chair	An Affair To Remember	✓	X	X	X	X	X	X	X
Askie-Rosario, Andrea	CC Commission for the Blind		X		X	X	X	X	
Bowan, Jennifer	The Arc of Camden County								
Ciri, Frank	Camden County One-Stop	✓	X	X		X	X		
Coleman, Ardella	Cooper University Healthcare								
Deitz, Jeffery	Division of Vocational Rehabilitation Services	✓							
Floyd, Kwame			X						
Forman, Lois	Jewish Family & Children's Service		X	X		X	X	X	X
Fugee, Antoinette	Cooper University Healthcare				X		X		
Lynn, Meghan	ARC of Camden County		X	X	X	X	X	X	
McClintock, Monica	Rowan University		X		X	X	X		X
Page-Soncrant, Jeanne	NJDOL - Business Rep.		X	X	X	X			
Perez, Irene	NJDVRS		X	X	X	X		X	X
Quigley, Kimberly	St. John of God Community Services		X	X	X	X		X	X
Rosado, Joeliza	Truist Bank								X
Storm, Jeanne, Vice Chair	American Water	✓							X
Weinberg, Oriel	Jewish Family & Children's Service			X	X	X	X		
Marlyn Kalitan	Pathways to Literacy Chair	✓	X						X
McClelland, Stacy	Enterprise							X	
Waxman, Nicole	Enterprise							X	
Rohan, Michelle	WDB Staff		X	X	X	X	X	X	
Swartz, Jeffrey S.	WDB Staff		X	X		X		X	X
Vaughn, Debra	WDB Staff		X	X		X	X		X

### **WELCOME**

Jeanne Storm, Abilities Co-Chair, greeted the attendees and called the meeting to order at 8:36AM.

### **APPROVAL OF MINUTES FROM THE PREVIOUS MEETING**

Jeanne asked for a motion to approve the minutes of the June 12, 2025 meeting. The motion was made by Lois Forman and seconded by Jeff Swartz. With a majority vote to the affirmative, the motion carried, and the minutes were approved

### **Summary**

### **Disability Employment Awareness Month Community Resource Fair**

#### **Event Overview**

The committee discussed planning a community resource fair in recognition of **National Disability Employment Awareness Month**. The event will take place on **Wednesday, October 8th, from 3–6 PM**. It will be targeted at both youth and adults and will highlight programs and opportunities that support employment for individuals with disabilities.



## WORKFORCE DEVELOPMENT BOARD

*Supporting the Development and Retention of a World Class Workforce*

*Jeffrey S. Swartz, Executive Director*

*Carl A. Donato Jr., Chair*

### **Venue Options**

Two venue options were discussed:

- **Camden County College – Blackwood Campus:** Suggested by Irene due to its status as a DVR vendor and suitable accommodations.
- **Clementon Fire Hall:** Discussed as an alternative, with Jeffrey confirming it would not require his insurance and would be independently sponsored by the Workforce Board. He will verify its availability.

### **Event Components**

- **Awards:** Recognitions will be presented to employers, clients, and vendors for their contributions to disability employment.
- **Resource Fair:** Marketed as a community resource fair (not a job fair), the event will feature a variety of services and programs.
- **Visual Displays:** A slideshow of workplace success stories for individuals with disabilities is planned. Carl will coordinate with Megan for content.
- **Speakers:** Potential speakers include Jeffrey and others, to be confirmed.
- **Entertainment & Refreshments:** Music, snacks (pretzels, fruit, healthy bars), and possibly a photo booth. Messy food like pizza will be avoided.
- **Exhibitors:** Organizations invited include Cooper, Department of Labor, Arc, Project Search, and Holy Grounds' Soups and Sweets program. Kimberly proposed showcasing employment-focused programs.

### **Marketing & Logistics**

- **Promotion:** A flyer will be created; registration is not required for attendees.
- **Tables:** About 30 tables will be used, with a designated stage area for presentations and music.
- **Exhibitor Needs:** Employers will be informed of any table or display requirements.
- **Accessibility & Support:** An American Water truck with mascot "Drip" may attend (Jeanne to coordinate). A mental health provider will also be invited (Lois's suggestion).
- **Sponsorship & Funding:** Outreach to potential sponsors like Atlantic City Electric and local businesses will help cover event costs such as snacks and water.

### **Upcoming Programs and Events Update**

The committee discussed upcoming events and programs. Monica shared information about a new workforce development program at Bank of South Jersey, which will start in



WORKFORCE DEVELOPMENT BOARD

*Supporting the Development and Retention of a World Class Workforce*

*Jeffrey S. Swartz, Executive Director*

*Carl A. Donato Jr., Chair*

early 2026. She also promoted an HR Strategies event for non-profit organizations on July 23<sup>rd</sup>.

**Next steps**

- Jeffrey to call Chris McKelvey to confirm and lock down October 8th from 3-6 PM at the Clementon Fire Hall for the event.
- Carl to send out an updated Collaborative Event Plan with assigned responsibilities by Monday.
- Michelle/Deb to create a flyer for the event.
- Jeffrey to reach out to Atlantic City Electric for potential sponsorship.
- Jeffrey to arrange for One Stop representatives and DOL partners to attend the event.
- Kimberly to contact Chris Tucker about Access Link representation at the event.
- Kimberly to follow up with the Holy Grounds team about attending the event.
- Lois to follow up with Oriel about the Soups and Sweets program attending the event.
- Lois to reach out to a mental health provider about having a table at the event.
- Carl to prepare a presentation about National Disability Employment Awareness Month based on information provided by Irene.
- Marlyn/Lois to collect success story photos for a looping slideshow at the event.
- Jeanne to email marketing about the possibility of having the American Water truck at the event.
- Deb to determine the room layout and number of tables needed for the event.
- All committee members to promote the event through their networks once the flyer is available.

**ADJOURNMENT**

Carl asked for a motion to adjourn. The motion was made by Lois Forman and seconded by Monica McClintock. The motion carried with a majority vote to the affirmative and the meeting was adjourned at 9:30AM.

Respectfully submitted by Michelle Rohan, Committee Coordinator