



WORKFORCE DEVELOPMENT BOARD

Supporting the Development and Retention of a World Class Workforce

Jeffrey S. Swartz, Executive Director

Carl Donato, Jr., Chair

**OPERATIONS COMMITTEE
MEETING MINUTES
Friday, December 12, 2025, 9:00 AM on Zoom**

ATTENDANCE

NAME	ORGANIZATION	TRUSTEE	10-Jan-25	14-Feb-25	14-Mar-25	11-Apr-25	9-May-25	13-Jun-25	11-Jul-25	5-Sep-25	10-Oct-25	25-Nov-25	12-Dec-25
Donato, Carl (CHAIR)		✓											X
Buscher, Steven	NJ DOL-Unemployment												
Cirri, Frank	Camden County One Stop	✓	X	X	X	X	X			X	X	X	X
Connors, Kristi	NJ LWD-Employment Services	✓	X	X	X	X	X	X	X	X	X	X	X
Daitz, Jeff	NUDVRs	✓			X	X	X						
Gutierrez, Inocencia	Camden County One-Stop				X			X	X		X		X
Kelly, Sandy	SLK Partners Marketing	✓								X		X	
Maguire, Laurie	Camden County One-Stop			X	X	X	X	X		X	X	X	X
McFarland, Salama	Camden County Board of Social Svcs		X	X	X	X	X	X	X	X	X	X	X
Peterson, Jyi	Camden County One-Stop		X		X	X	X	X	X		X	X	X
Regensburger, Robert	Lockheed Martin	✓		X	X	X	X	X	X		X	X	X
Romolini, Eric	Camden County One-Stop		X	X		X	X	X	X		X	X	X
Sinclair, Nidia	Camden County Resource Center		X	X	X	X		X	X		X	X	X
Weil, Bob	Conner, Strong & Buckelew	✓	X	X	X		X	X	X	X	X	X	X
Wemple, Anita	CPAC	✓		X							X	X	
Hardison, Richelle	WDB		X		X			X	X	X	X	X	X
Michelle Rohan	WDB		X	X	X		X	X		X			
Swartz, Jeffrey S.	WDB		X	X	X	X	X	X	X	X	X	X	X
Vaughn, Debra	WDB		X	X	X	X	X	X	X	X	X	X	X
Williams, Leslie J	WDB		X			X	X	X	X		X	X	X

WELCOME

Jeffrey Swartz welcomed attendees and called the meeting to order at 9:06 AM. He asked for a motion to approve the November 14, 2025 meeting minutes. Motion to approve the minutes was made by Bob Weil, seconded by Nidia Sinclair. With a majority vote to the affirmative, the motion carried and the minutes were approved.

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Leslie Williams

Local and Regional Plans

- Local Plan was posted on the WDB website for public comment with no feedback received to date.
- The Local Plan will be re-submitted to the SETC, noting that there was no response during the open public comment period.
- Regional planning efforts are ongoing with coordination between the southern NJ counties which make up the South Jersey Regional Collaborative. A decision will be made whether to RFP for the composition of the Regional Plan update. Each county has budgeted to share the cost.

Jeffrey S. Swartz

A meeting has been scheduled with Deputy Commissioner Julie Diaz to discuss UI customer pilot program in Camden. Bob Regensberger offered connections to Department of Labor transition team for a multi-pronged advocacy approach planned:

- Jeffrey will draft letter template for board members to send to governor-elect and transition team
- Private sector board members were asked to send individualized letters by Friday deadline



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- Frank will contact Jim Jefferson and other transition team members with local ties
- Leverage board's 33 members to create groundswell of support
- Key contacts identified: Lou Cappelli, Mike Egginton (State Chamber), and Hazel Applewhite. There is a meeting scheduled with Hazel Applewhite for December 22nd.

ONE STOP UPDATE

Frank Cirii, Local Area Operations Director

Facility and Operations Challenges

- Space constraints are already impacting service delivery and will need to be reassessed with the anticipated influx of additional customers.
- National Center for Advocacy and Recovery, Inc (NCAAR) has requested a reduction of their office space. There has been no partner or entity interest shown in leasing the space to date. Frank will follow up with Eric and County Counsel regarding legal/lease implications. Kristi commented that there may be interest in a portion of the space for Gabriela Campbell.

Technology Systems

- AOSOS system outdated and unable to handle current data requirements.
- New data entry requirements coupled with the AOSOS system's limitations are causing duplicate work.
 - State previously issued RFP for new case management system but rejected all bids due to complexity and cost
 - Bob Weil emphasized need to push for new system with incoming administration
 - Recommendation to collaborate with technology experts and leverage collective strength of workforce boards

ABAWD (Able-Bodied Adults Without Disabilities) Services

- Anticipated influx of 7,500 ABAWDs expected in Camden County over next two months
- Referrals are coming from Board of Social Services with scheduled appointments
- Service Strategy includes a robust referral process needed to address client needs and barriers
- Critical importance of engaging ABAWDs in activities to prevent benefit loss as non-compliance could result in loss of support for up to three years
- There are ongoing efforts to secure work opportunities through partnerships with local businesses and non-profits with a plan to reassess after first month based on actual demand

Training and Credentialing Programs

- Challenges with Las Comp Institute of IT
 - Richelle to send letter regarding attendance requirements
- Camden County College will offer an Electrical Residential Program
- Credentialing issues preventing funding qualification
- Richelle to follow up with college to determine credentialing pathway
- Electrician Training
 - Bob Regensberger shared information about program requiring certification and suggested contacting Riggs Distler for industry expertise

Upcoming Events and Meetings

Job Fairs

- May 15th The One Stop is a gold sponsor with 10 tables

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- September 11th The One Stop is a gold sponsor with 10 tables

Division of Vocational Rehabilitation Services (DVRS)

Jeffery Deitz, Manager

- DVRS is at capacity with counselors but has an urgent need to fill a secretarial position
- Veterans Haven is still visited once a month
- Vendors are still being sought
- Orientations are held every Thursdays at 10:00AM

NJ DOL Employment Services

Kristi Connors, ES Manager

- Kristi recommended two candidates for employment services training positions but has not heard the outcome
- RESEA exit interviews conducted. Kristi to follow up with RESEA coordinators to review files and clarify findings, particularly regarding possible double findings in same category
- Responded to request from the Oversight and Monitoring Unit regarding documentation of services provided to two customers
- There is no more talk about AOSOS for vendors and grantees
- The SkillUp video was completed and has been uploaded to the website
- DevOps have started to work with the homeless veterans referred by the Center for Family Services re-employment program
- There are invalid links and names that should be deleted on the website that have been submitted to Kara Maxwell for correction

November Statistics

- Increased activity compared to last year
- UI services accounting for 40% of total customer check-ins
- 63.5% show rate for appointments

Committee Updates

Business Service and Outreach Team (BSOT)

Bob Weil

The November meeting was canceled. The next meeting is Thursday, December 18th.

Lockheed Martin

Bob Regensberger

Regarding the Camden County College electrical program, Bob suggested contacting Riggs Distler, based in Cherry Hill.

Workforce Development Board

Jeffrey S. Swartz, Executive Director

- EMT Training regional initiative with Cooper Hospital is underway
- Jeff working to establish program for Aviation Maintenance Tech Apprenticeship
 - Bob Regensberger to send Jeffrey contact information for the National Aviation Research Tech Park (NARTP) recently received EDA funding.



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- Jeff will send demand/waiver letter to Lesley Hirsch with employer letters indicating intent to hire graduates
- Quarterly Board of Trustees Meeting on December 17th.
 - Commissioner Director Lou Capelli will provide county update
 - Success stories to be featured
 - Jeff reminded the board members that their attendance was needed for quorum
 - Frank will send statistical numbers and year-end reports for sharing

ADJOURNMENT

Motion to adjourn was made by Bob Weil, seconded by Kristi Connors. With a majority vote to the affirmative, the meeting adjourned at 10:28 a.m.

The next Operations Committee meeting will be on Friday, January 9, 2026 at 9:00 a.m. on Zoom.

Respectfully submitted by: Debra Vaughn, Executive Assistant